

Idaho Area Expense Form

Idaho Area 13 Expense Form

Member Information			
Date:			
Name:			
Street Address:			
City:		State/Zip:	
Position:			

Assembly Expenses			
Registration	Amount	Sub Totals	Comments
Registration			
Meals			
Luncheon			
Banquet			
Breakfast			
Other (Describe Below)			
Travel			
Gas			
Airfair			
Hotel			
Other (Describe Below)			
Sub Total:		\$ -	

Area Meeting Expenses			
Meals			
Breakfast (\$10 or less)			
Lunch (\$15 or less)			
Other (Describe Below)			
Travel			
Gas			
Airfair			
Hotel			
Other (Describe Below)			
Sub Total:		\$ -	

Coordinator/Officer Expenses			
Copies			
Postage			
Other (Describe Below)			
Sub Total:		\$ -	

Alateen Background Check Expenses			
Fingerprint Card (Approx. \$10-15)			
Background Check (Approx. \$25)			
Other (Describe Below)			
Sub Total:		\$ -	
Total Amout to be Reimbursed		\$ -	

Instructions	
1. Send your receipts and this Form to the Area Treasurer for reimbursement.	
2. Please include receipts with your expense report.	
3. Mail to:	
Idaho Area AFG P.O. BOX 4521 Pocatello, ID 83205-4521	

Treasurer's Use	
Date Paid:	Comments
Check Number:	

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