

Jan 31, 2026 AWSC Area 13 Meeting Minutes

Quick recap

The meeting focused on reviewing and updating various policies for area officers, including changes to transportation reimbursement limits and meeting distance guidelines, along with discussions about archives management and financial documentation. Treasury matters were addressed, with updates on recent deposits and plans for distributing funds while maintaining proper reserves. The group also discussed website improvements for better public outreach and engagement, along with preparations for the World Service Conference and scheduling of future meetings.

Next steps

- [Lori: Send area highlights updates to Lori by March 1st for World Service Conference report](#)
- [All DRs: Send chosen agenda item ideas to Lori by February 13th](#)
- [Nicole: Distribute prudent reserve funds to WSO via ACH transfer](#)
- [Nicole: Distribute checking account funds to WSO by end of Q1](#)
- [Nicole: Send email updates to group when funds are distributed to WSO](#)
- [All District Reps: Provide mailing address to Nicole for payment slip packages](#)
- [Chrissy: Create and send out March AWSC meeting invitation](#)
- [Bret: Present recommendations for enhancing website usage](#)
- [Chrissy: Work with districts on public outreach coordination](#)
- [Districts \(if desired\): Send love gifts and cards to Lori for World Service Conference](#)
- [Chrissy: Post meeting minutes on the webpage \(implied from closing remarks\)](#)

Summary

Area Officer Policy Updates

The meeting focused on reviewing and updating policies for area officers, particularly regarding travel expenses and archives management. The group agreed to change the term "travel" to "transportation" in the reimbursement policy and set the reimbursement limit at \$150 for transportation expenses. They also decided to extend the distance guideline for meetings from 45 minutes to 90 minutes. Additionally, they discussed the need to review

and potentially digitize area archives, with plans to meet with Ruth to assess the current storage situation.

Treasury Management and Transparency Update

Nicole provided an update on treasury matters, noting that Jean has not responded to paperwork requests and emphasizing the importance of transparency. She discussed recent deposits, expenses, and plans to distribute funds to WSO while maintaining a prudent reserve. Nicole also addressed concerns about incomplete financial documentation and proposed distributing the remaining funds at the end of Q1. The group agreed to this approach, and Nicole emphasized her commitment to improving transparency and communication with district representatives.

Website Enhancement and Outreach Strategies

The meeting focused on enhancing the use of the website to improve efficiency and engagement, as it is a significant expense and requires substantial time for updates. Bret emphasized the need to increase website usage and suggested incorporating QR codes and flyers to promote accessibility. The group discussed the importance of public outreach and the role of the website in attracting newcomers. Lori provided updates on World Service Conference preparations, including the need for area highlights and love gifts, and mentioned the availability of the new service manual online. The conversation ended with a discussion on the next meeting's schedule and the importance of regular check-ins.